

# INDIGO GREEN FOUNDATION POLICIES



**Subject:** Review Fees for Architectural Committee

**Date Adopted:** January 15<sup>th</sup>, 2017

## **Policies:**

1. The Indigo Green Foundation (the "IGF") shall levy a **Standard Review Fee** from any Owner requesting approval from the Architectural Committee (the "AC") to cover the IGF's cost to administer the basic application approval process, which shall include its additional administrative expenses and the cost of retaining local professionals such as an architect, engineer or land surveyor, to review the application.
2. The Standard Review Fees shall be as follows:
  - o The fee for reviewing applications related to doors, gates and storm shutters shall be \$150;
  - o The fee for reviewing applications related to other modifications shall be based on the value of the work to be done, as follows:
    - The value of the work shall be estimated at the sole discretion of the IGF's consulting architect or engineer;
    - For work valued below \$1,000, the review fee shall be \$150;
    - For work valued between \$1,000 and \$4,000, the review fee shall be \$250;
    - For work valued above \$4,000, the review fee is to be \$500.
3. Subject to the application at hand, should the AC determine that the object of the application shall require additional services, then the applicant shall be become responsible for the cost of all such expenses, including the IGF's additional administration expenses and any cost for hiring third-party specialists such as architects, engineers, land surveyors or others that the IGF may incur in the process of researching, approving, inspecting or verifying the work related to such approval application. The applicant shall be advised of such potential expenses and shall be required to enter into an agreement with the IGF for the payment of such expenses prior to the AC processing the application.
4. Fines may be imposed on an Owner for not obtaining approval from the AC prior to performing any work requiring prior approval. Such fines shall be based on the IGF's architect's or engineer's estimated value of the work, and whether the work infringes upon the easements affecting or benefiting Indigo Green and the Community Building Regulations and Usage Prescriptions.